

**Town of Windermere**  
**Fence Permit Application Guidelines**  
**(Wood / Vinyl / Aluminum / Iron)**

All permit applications must be complete prior to acceptance. A complete application shall include the following:

- ☐ Permit Application completed and signed. Application must include correct address and complete parcel I.D. number.
- ☐ Copy of the Business Tax Receipt (if the contractor is the applicant).
- ☐ Certificate of insurance indicating Worker's Compensation insurance coverage and naming the Town of Windermere as certificate holder, or a copy of a worker's compensation exemption issued by the State of Florida (must be submitted with each application if contractor is the applicant).
- ☐ Certificate of insurance indicating General Liability insurance coverage and naming the Town of Windermere as certificate holder.
- ☐ Indicate the number of linear feet, height, number of gates, type of material on application.
- ☐ Two (2) paper copies and (1) one electronic copy of site plan indicating where the fence will be located on the property.

*These guidelines were compiled to assist the applicant in preparing a fence permit application and may not be complete. The applicant is required to meet all Town of Windermere codes and requirements.*